

TestOut[®]

TestOut Office Pro–English 6.2.x

RELEASE NOTES

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Overview

This document contains each release that has been deployed under the TestOut Office Pro–English 6.1.x version. Releases are arranged chronologically, with the latest release first.

Each section details the enhancements, fixes, and changes made in a particular release. Items include a summary of each change, including its type. The change types are defined in the following table:

Type	Description
* NEW	Entirely new feature, information, or content has been added.
↻ CHANGE	Significant change in information, behavior, or content.
✓ FIX	Minor edit to clarify information, remove ambiguity, or fix errors.

Version 6.2.0 Release (March 29, 2021)

The following changes were made with the release of version 6.2.0:

Simulations

Index	Title	Summary	Type
B.2.3	Domain Practice - Manage Documents	Added a skills lab to help students review tasks associated with this MOS objective domain.	* NEW
B.2.4	Domain Practice - Insert and Format Text, Paragraphs, and Sections	Added a skills lab to help students review tasks associated with this MOS objective domain.	* NEW
B.2.5	Domain Practice - Manage Tables and Lists	Added a skills lab to help students review tasks associated with this MOS objective domain.	* NEW
B.2.6	Domain Practice - Create and Manage References	Added a skills lab to help students review tasks associated with this MOS objective domain.	* NEW
B.2.7	Domain Practice - Insert and Format Graphic Elements	Added a skills lab to help students review tasks associated with this MOS objective domain.	* NEW
B.2.8	Domain Practice - Manage Document Collaboration	Added a skills lab to help students review tasks associated with this MOS objective domain.	* NEW
B.3.3	Domain Practice – Manage Worksheets and Workbooks	Added a skills lab to help students review tasks associated with this MOS objective domain.	* NEW
B.3.4	Domain Practice – Manage Data Cells and Ranges	Added a skills lab to help students review tasks associated with this MOS objective domain.	* NEW
B.3.5	Domain Practice – Manage Tables and Table Data	Added a skills lab to help students review tasks associated with this MOS objective domain.	* NEW
B.3.6	Domain Practice – Perform Operations by Using Formulas and Functions	Added a skills lab to help students review tasks associated with this MOS objective domain.	* NEW
B.3.7	Domain Practice – Manage Charts	Added a skills lab to help students review tasks associated with this MOS objective domain.	* NEW

Exams

Index	Title	Summary	Type
B.2.1	Microsoft Word Practice - Form A	Added new labs and updated existing labs to better address the MOS 2019 objectives and mimic the MOS exam interface.	↻ CHANGE
B.2.2	Microsoft Word Practice - Form B	Added new labs and updated existing labs to better address the MOS 2019 objectives and mimic the MOS exam interface.	↻ CHANGE
B.3.1	Microsoft Excel Practice - Form A	Added new labs and updated existing labs to better address the MOS 2019 objectives and mimic the MOS exam interface.	↻ CHANGE
B.3.2	Microsoft Excel Practice - Form B	Added new labs and updated existing labs to better address the MOS 2019 objectives and mimic the MOS exam interface.	↻ CHANGE

Version 6.1.4 Release (January 12, 2021)

The following changes were made with the release of version 6.1.4:

Simulations

Index	Title	Summary	Type
--	Several labs	Fixed a problem with certain tasks not evaluating correctly when the browser zoom level is modified.	✓ FIX

Version 6.1.3 Release (September 30, 2020)

The following changes were made with the release of version 6.1.3:

Live Projects

Index	Title	Summary	Type
--	All live projects	Added note about live projects on Windows requiring Windows 8+.	↻ CHANGE

Text Lessons

Index	Title	Summary	Type
1.1.6	Binary Number System Facts	Corrected typo in binary math.	✓ FIX

Version 6.1.2 Release (September 2, 2020)

The following changes were made with the release of version 6.1.2:

Simulations

Index	Title	Summary	Type
--	Several labs	Updated labs to be compatible with smaller Chromebook screens.	↻ CHANGE

Version 6.1.1 Release (August 27, 2020)

The following changes were made with the release of version 6.1.1:

Entire course

Summary	Type
For accessibility, added alt tags to all text lesson images.	* NEW

Text Lessons

Index	Title	Summary	Type
4.14.2	Installing the Optional Task Guide in Word	Clarified task guide installation instructions.	✓ FIX
5.11.2	Installing the Optional Task Guide in Excel	Clarified task guide installation instructions.	✓ FIX
6.11.2	Installing the Optional Task Guide in PowerPoint	Clarified task guide installation instructions.	✓ FIX
B.2	Word Associate 2019 (MO-100)	Added a list of practice exercises for MOS objectives that are not included in lab simulations in the course.	↻ CHANGE
B.3	Excel Associate 2019 (MO-200)	Added a list of practice exercises for MOS objectives that are not included in lab simulations in the course.	↻ CHANGE
B.4	PowerPoint Associate 2019 (MO-300)	Added a list of practice exercises for MOS objectives that are not included in lab simulations in the course.	↻ CHANGE

Live Projects

Index	Title	Summary	Type
--	All live projects	Added warning about live projects requiring Microsoft Office to be installed on local computer.	✓ FIX

Exams

Index	Title	Summary	Type
--	Excel End-of-Chapter Exam	Clarified PivotTable task instruction and refined scoring for VLOOKUP task.	✓ FIX

Version 6.1.0 Release (August 4, 2020)

The following changes were made with the release of version 6.1.0:

Entire course

Summary	Type
Added auto-graded live projects for Word, Excel, and PowerPoint.	* NEW

Text Lessons

Index	Title	Summary	Type
4.14.2	Installing the Optional Task Guide in Word	Created a new text lesson.	* NEW
4.14.3	Additional Tips for Word Live Projects	Created a new text lesson.	* NEW
5.11.2	Installing the Optional Task Guide in Excel	Created a new text lesson.	* NEW
5.11.3	Additional Tips for Excel Live Projects	Created a new text lesson.	* NEW
6.11.2	Installing the Optional Task Guide in PowerPoint	Created a new text lesson.	* NEW
6.11.3	Additional Tips for PowerPoint Live Projects	Created a new text lesson.	* NEW

Videos

Index	Title	Summary	Type
4.14.1	How to Use Word Live Projects	Created a new video.	* NEW
5.11.1	How to Use Excel Live Projects	Created a new video.	* NEW
6.11.1	How to Use PowerPoint Live Projects	Created a new video.	* NEW

Live Projects

Index	Title	Summary	Type
4.14.4	Word Project: Create an Event Flyer	Created a new auto-graded live project.	* NEW
4.14.5	Word Project: Format a Sales Report	Created a new auto-graded live project.	* NEW
4.14.6	Word Project: Format and Add Citations for a White Paper	Created a new auto-graded live project.	* NEW
5.11.4	Excel Project: Modify an Expense Report	Created a new auto-graded live project.	* NEW
5.11.5	Excel Project: Analyze Sales Data	Created a new auto-graded live project.	* NEW
5.11.6	Excel Project: Analyze Sales Transactions	Created a new auto-graded live project.	* NEW
6.11.4	PPT Project: Format a Sales Training Presentation	Created a new auto-graded live project.	* NEW
6.11.5	PPT Project: Format a Sales Report Presentation	Created a new auto-graded live project.	* NEW

Index	Title	Summary	Type
6.11.6	PPT Project: Format a Marketing Campaign Presentation	Created a new auto-graded live project.	* NEW

Version 6.0.3 Release (October 2019)

The following changes were made with the release of version 6.0.3:

Videos and Simulations

Index	Title	Summary	Type
--	Skills and Challenge labs	Updated a few hints to describe the correct steps in Office 2019.	↻ CHANGE
--	Several labs	Updated labs to offer more alternate paths.	↻ CHANGE

Exams

Index	Title	Summary	Type
--	Common Office End-of-Chapter Exam	Fixed bugs in question three (incorrect evaluation for equilateral star, shape style border disappearing).	✓ FIX

Version 6.0.2 Release (September 2019)

The following changes were made with the release of version 6.0.2:

Text Lessons

Index	Title	Summary	Type
A.1.2	Taking the Office Pro Certification Exam	Converted video into a new text lesson.	* NEW

Videos and Simulations

Index	Title	Summary	Type
--	Skills labs	Updated several show me videos to demonstrate the correct steps in Office 2019 and Google Chrome.	↻ CHANGE
--	Several labs	Updated labs to offer more alternate paths.	↻ CHANGE
1.2.15	Web Browsing with Google Chrome	Fixed Edge-only bug that prevented students from highlighting and copying text in the browser window.	✓ FIX
A.1.1	Preparing for the Office Pro Certification Exam	Revised video to refer to Office Pro instead of Desktop Pro.	✓ FIX

Exams

Index	Title	Summary	Type
A.2	Word Domain Exam	Fixed problem with lab malfunctioning after copying and pasting text from the scenario instructions.	✓ FIX
--	TestOut Office Pro Certification Exam	Released the exam.	* NEW

Version 6.0.1 Release (August 2019)

The following changes were made with the release of version 6.0.1:

Text Lessons

Index	Title	Summary	Type
0.3	Course Objectives	Updated text lesson to include new MOS 2019 objectives - also updated applicable section introductions.	↻ CHANGE
5.6.6	Formula Facts	Added information on LEFT(), RIGHT(), UPPER(), LOWER(), MIDDLE(), LEN(), CONCAT() and TEXTJOIN() functions.	* NEW
5.6.9	Formula Tips	Added comment about the CONCATENATE() function being replaced by the CONCAT() function.	✓ FIX
5.7.7	Advanced Function Facts	Added information about named cells, ranges, and tables.	* NEW
6.9.5	Animation and Transition Facts	Added information on 3D models, 3D animations, and Slide Zoom.	* NEW
B.1.4	MOS Exam Objectives	Updated tables to include new MOS 2019 objectives.	* NEW
B.2	Word Associate 2019 (MO-100)	Added new videos to the list of relevant content to study for the MOS exam.	* NEW
B.3	Excel Associate 2019 (MO-200)	Added new videos to the list of relevant content to study for the MOS exam.	* NEW
B.4	PowerPoint Associate 2019 (MO-300)	Added new videos to the list of relevant content to study for the MOS exam.	* NEW

Videos and Simulations

Index	Title	Summary	Type
--	Skills labs	Updated several show me videos to demonstrate the correct steps.	↻ CHANGE
--	Skills and Challenge labs	Updated lab scenarios, hints and explanation steps.	✓ FIX
--	Several labs	Updated labs to offer more alternate paths.	↻ CHANGE
B	MOS Practice labs	Updated explanations to reference MOS 2019 objectives.	↻ CHANGE

Version 6.0.0 Release (August 2019)

The following changes were made with the release of version 6.0.0:

Entire course

Summary	Type
Updated all labs to simulate Microsoft Office 2019.	* NEW
Updated all web browser labs to simulate Google Chrome instead of Microsoft Internet Explorer.	* NEW
Added learning materials to cover the new MOS 2019 objectives.	* NEW
Updated labs to improve performance and offer more alternate paths.	✓ FIX

Text Lessons

Index	Title	Summary	Type
0.1	How to Use the Course	Created a new fact lesson.	* NEW
1.3.5	Digital Privacy	Created a new fact lesson.	* NEW
2.5.7	Internet Service Facts	Created a new fact lesson.	* NEW
2.7.4	Programming Language Facts	Created a new fact lesson.	* NEW
2.7.6	Programming Logic Facts	Created a new fact lesson.	* NEW

Videos and Simulations

Index	Title	Summary	Type
1.2.3	Using Web Browsers	Updated video content.	↻ CHANGE
1.2.4	Web Browser Troubleshooting	Updated video content.	↻ CHANGE
1.3.4	Digital Privacy	Created a new video.	* NEW
1.4.6	Configuring Web Browsers	Updated video content.	↻ CHANGE
2.5.6	Internet Service Types	Created a new video.	* NEW
2.7.2	Programming Languages	Created a new video.	* NEW
2.7.5	Programming Logic	Created a new video.	* NEW
3.1.2	Microsoft Office Versions	Created a new video.	* NEW
5.6.1	Formulas and Functions	Created a new video.	* NEW
5.6.3	Add and Average	Renamed Excel Formulas video.	* NEW
5.6.5	Concatenating in Excel	Updated CONCATENATE video content.	↻ CHANGE
5.6.7	Skills Lab: Enter Simple Formulas	Updated lab to use CONCAT instead of CONCATENATE	↻ CHANGE
5.6.8	Skills Lab: Enter Simple Formulas	Updated lab to use CONCAT and TEXTJOIN	↻ CHANGE

Index	Title	Summary	Type
5.7.3	Named Cells and Ranges	Created a new video.	* NEW
6.9.3	Slide Zoom	Created a new video.	* NEW
6.9.4	3D Models	Created a new video.	* NEW